

Common Corporate Habits

Communicating Personally



- "I have a hard time connecting personally with my peers/direct reports. I don't normally like doing this, but it is important to my team members."
 - How might you regularly reach out to your team authentically?
 - How might you make this a regular part of your working routines?
- Here, we may want to help the client consider small experiments with "safer" individuals. We can then help them apply the learning from these to those who the client is less comfortable speaking with.

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Connecting with Leadership



- "I need to regularly get in front of my skip-level leader and beyond."
 - How can I maximize the time I have with them?
 - How can I remember to prepare for these conversations?
 - What routine could I put into place that would help me have more face time with them?
 - What routine could I put into place that would help me be prepared?



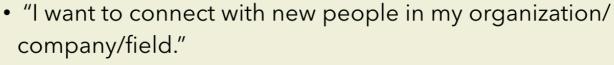
Networking

- "I want to connect with new people in my organization/ company/field."
 - How do you imagine the experience of connecting naturally?
 - What are some things you can do regularly that would help you connect with people at these meetings?





Networking

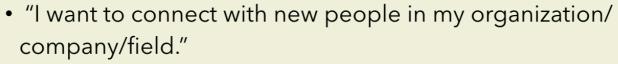


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- We can consider exploring current triggers/routines that can be utilized as part of introducing networking behaviors (sending a message on LinkedIn to ask for a connection right after checking the news during lunchtime)
- Exploring the learnings from the experiments is very important to identify ways of keeping things natural.





Reacting in the Moment

- "I need to stop wearing my emotions on my face." "I need to be careful about how I react in meetings."
 - What are the things that trigger you automatic responses?
 - What are the automatic thoughts that are behind these reactions?
- We would want to look at types of triggers and study what patterns might be found.





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- Reminders are valuable as part of the action/planning process





Process, Project, Preparation Time Management



- "I want to do better with _____ management..."
 - How would you map out your current time management process?
 - What are the smaller behaviors that build your pre-meeting habits?

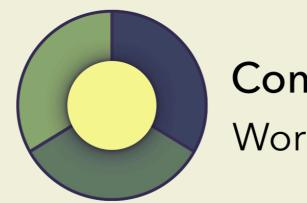


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- "I want to do better with _____ management..."
 - How would you map out your current time management process?
 - What are the smaller behaviors that build your pre-meeting habits?
- These almost always <u>not</u> about learning tips, but exploring the smaller behaviors that need to be adjusted in order to build more productive habits.
- Many clients don't have habit work on their mind when bringing up these topics. It's up to the coach to use Direct Communication to offer habit formation as a focus of the coaching.





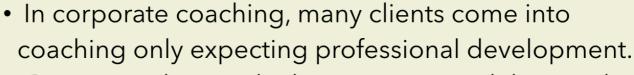
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Work-Life Balance

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 Coaches should always be willing to ask about learning from habit formation to help reflect on healthy work-life integration.